

WHOLE TIME MEMBERS

Pakistan Agricultural Research Council (PARC), an apex body for agricultural research in Pakistan, is looking for dynamic and eminent Agriculture Scientists / Research Managers having proven leadership in Strategic Planning Implementation and Management of Agricultural Research and capabilities in formulation of research policies and coordinated programs. The following positions of Whole Time Members in the relevant discipline, involving high level professional competency and leadership qualities are available. Candidates should have proven strategic vision, sound technical knowledge, administrative and research management experience. Qualification, experience and other conditions for these positions are as under:-

Sl.	Name of Post	Pay Scale	Academic Qualification
1.	Member (Crop Sciences) (one)	(SPS-12) / MP Scale	Ph.D. in any field of Crop Sciences from HEC recognized university of international repute.
2.	Member (Natural Resources) (one)	(SPS-12) / MP Scale	Ph.D. in any field of Natural Resources from HEC recognized university of international repute.
3.	Member (Social Sciences) (one)	(SPS-12) / MP Scale	Ph.D. in any field of Agriculture Economics from HEC recognized university of international repute.
4.	Member (Animal Sciences) (one)	(SPS-12) / MP Scale	Ph.D. in any field of Animal Sciences from HEC recognized university of international repute.
5.	Member (Coordination & Monitoring) (one)	(SPS-12) / MP Scale	Ph.D. in any field of Agriculture Sciences from HEC recognized university of international repute.

EXPERIENCE AND OTHER CONDITIONS

a) At least **20 years** proven experience in R&D organizations / recognized institutions of research / higher learning public / private sector including experience in managing a multi-disciplinary group of scientists and researchers; **b)** Minimum **15 research publications** in HEC recognized refereed journals / books.; **c)** Candidates must have first division or CGPA 3.00 or more in the highest degree with not more than one third division or grade D in the academic career; **d)** Functions / Job description are available on PARC website (www.parc.gov.pk); **e)** 57 years (in case of MP-II, age limit shall be as per Govt. rules); and **f)** Nationality: **Pakistani**

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- Appointment against the said positions will be made on tenure basis for a period of three years.
- Those who fulfill the prescribed qualifications / experience mentioned above, may apply on the **prescribed application form** available on PARC website alongwith complete CV within **fifteen (15) days** of publication of advertisement in National press.
- Those already in service must apply through proper channel.

- PARC is an equal opportunity employer and female candidates are encouraged to apply.
- PARC website may be visited for more information on the positions advertised and about PARC and its organizations.
- Incomplete / late submission of applications will not be entertained.
- Only short listed candidates fulfilling the eligibility criteria will be called for interview.
- No TA / DA will be admissible for interview.

Director (Establishment)
Pakistan Agricultural Research Council
20 Attaturk Avenue, Sector G-5/1, Islamabad

FUNCTIONS / JOB DESCRIPTION OF MEMBERS

1. To assist the Chairman in the discharge of his function as Chief Executive of the Council entrusted with the responsibilities of execution of research programmes and development projects in accordance with PARC Ordinance and other general or specific orders issued by the Federal Government from time to time.
2. To supervise and coordinate the work in their respective Divisions of research management at PARC Headquarter placed under their charge as stipulated in office orders issued on the organizational set-up of PARC Headquarters from time to time.
3. To supervise the functions embodied in the charter of duties of various Departments working in Divisions placed under their charge.
4. To perform all secretarial duties in accordance with the rules of business and other orders and instructions issued by the Council for handling various technical and administrative functions.
5. To act as Member in the meetings of the Board of Governors and the Executive Committee for taking policy decisions in respect of research and development schemes, important agreements, financial approval for execution of projects and programmes and framing rules and procedures on administrative and technical matters for implementation and execution of PARC programmes.
6. To supervise the planning, implementation of assigned project and programmes, organize periodical utilization of research results.
7. To supervise and control Centers / Institutes / Projects placed under their charge for smooth running and coordination in administrative, financial and technical matters and to maintain close liaison with concerned agencies / departments and advisory bodies to promote agricultural research; and
8. Members will exercise administrative and financial powers delegated to them by the Council for disposing off matters relating to duties and functions entrusted to them.



Pakistan Agricultural Research Council
Dte. of Establishment (Recruitment Section)

Official use only

Roll No.

APPLICATION FORM

Position Applied for (with Serial #):

Project Name:

Add. No. / Date / Newspaper & City:

PHOTOGRAPH
(Passport size)

PERSONAL RECORD *(Name should be in block letters)*

Name				Father's Name			
NIC No.		Gender	Male	Date of Birth		Age (on closing date)	
			Female				
Religion		Sect.		Domicile	Prov.	District:	
Telephone Number				Email			
Postal address (where call letter is required)							
Permanent address							

HIGHEST DEGREE OF EDUCATION *(tick only one)*

Doctorate	Master	Graduate	Inter.	Matric	Middle	Primary	Illiterate

EDUCATION DETAIL

Certificate/ Degree	Year	Division / CGPA	Marks obtained	Total Marks	Percentage % of marks	Board / University	Subject Specialization
Ph. D.							
Master							
Graduation							
Intermediate							
Matric							
Others							

COMPUTER KNOWLEDGE	Databases	Networking	Programming	MS-Office	Typing Work	No Computer Skill

PUBLICATIONS <i>(if applicable)</i>	INTERNATIONAL	NATIONAL	OTHERS	TOTAL

EMPLOYMENT RECORD						[Total Experience =]
Organization	From	To	Designation	BS	Brief Job description			

Certified that above mentioned information is correct to the best of my knowledge and concealment of any material facts or non production of original documents as stated above will disqualify me for the post applied for.

Signature:
Date: