



UNIVERSITY OF AGRICULTURE, FAISALABAD

DIRECTORATE OF ACADEMICS AND TEACHING RESOURCE CENTRE

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Director's office

No. DA/1804

Dated: 12.02.2020

Subject: **TRAINING OF TEACHING ASSISTANTS APPOINTED DURING SPRING SEMESTER 2019-2020**

The Directorate of Academics and Teaching Resource Centre is organizing one day workshop on **19th February, 2020** in the **Lecture Theatre 2**, Near Faculty of Animal Husbandry for the training of newly appointed Teaching Assistants (TAs) during Spring Semester 2019-2020. Please direct all the **Ph.D. Scholars** who have been appointed as Teaching Assistant in Spring Semester 2019-2020 to attend the workshop. It is compulsory for all TAs to attend this very important capacity building program. The involvement of TAs will help to increase the interaction between the teacher and the students. Availability of TAs to the students, at least 2 hours per week, may kindly be ensured. Departmental libraries may be used in this regard. Please also make arrangements for the maintenance of Attendance Register and all the TAs must mark their attendance regularly. Thanks.

Time	Activity	Resource Person
10:30	Registration of participants	
10:40 – 11:00	Responsibilities of TAs and TORs of Teaching Assistantship	Prof. Dr. Asif Tanveer Director Academics and Teaching Resource Centre
11:00 – 11:45	Use of Turnitin for checking similarity index and plagiarism	Director QEC
11:45 – 13:00	Learning Management System (LMS)	Incharge ITRCDB

Prof. Dr. Asif Tanveer

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- i. All Deans/ Concerned Departments.
- ii. Director IT.
- iii. Director QEC.
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