

**( For Foreigner )**

To

The Controller of Examinations,  
University of Agriculture,  
Faisalabad.

Subject:- **REQUEST FOR THE ISSUANCE OF DUPLICATE DEGREE/  
DIPLOMA/CERTIFICATE**

It is informed that my original degree/diploma/certificate has been lost/damaged. All the required documents are enclosed with this application. It is requested that duplicate degree may kindly be issued. My particulars are given below:-

Name:\_\_\_\_\_ Regd. No. \_\_\_\_\_  
Degree:\_\_\_\_\_ Year of Passing \_\_\_\_\_  
Address \_\_\_\_\_ CNIC No. \_\_\_\_\_

**CERTIFICATE**

I \_\_\_\_\_ hereby certify from my personal knowledge that  
Mr/Miss/Ms \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
Regd. No. \_\_\_\_\_ who passed \_\_\_\_\_  
examination from the University of Agriculture, Faisalabad is well known to me and is a  
resident of \_\_\_\_\_  
At present he/she is employed in the Deptt/studying in semester \_\_\_\_\_  
He/She has signed in my presence and his/her signature is attested.

Signature of the Applicant

Signature of the Consulate General,  
Embassy of Pakistan with office stamp.

☞ **IF THE CERTIFICATE/DEGREE IS TO BE DISPATCHED, ADDRESS  
MUST BE GIVEN HERE AND A COPY OF I.D. CARD DULY ATTESTED  
BY THE CONSULATE GENERAL MAY BE ATTACHED.**

\_\_\_\_\_  
\_\_\_\_\_

**FOR OFFICE USE ONLY**

Register No./Year \_\_\_\_\_ Page \_\_\_\_\_ Sr.No. \_\_\_\_\_  
Duplicate Degree No. \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_ . The identity of the  
Candidate has been checked and duplicate degree delivered/dispatched through insured  
registered vide this office No. CE/14/\_\_\_\_\_ date of issue \_\_\_\_\_

**Deputy Registrar (Exams.)**

Degree Assistant

### **INSTRUCTIONS**

The following documents are required for the preparation of duplicate degree/certificate/diploma.

- i) a) Affidavit on judicial paper worth Rs.50/- given reason for issuance of duplicate degree/diploma/certificate.
- b) Two copies of passport size photographs.
- c) A copy of his own National Identity Card and his father's National Identity Card.
- d) A copy of press cutting of a National News paper notifying loss of degree/diploma/certificate.

☞ **(ALL THE ABOVE DOCUMENTS MUST BE ATTESTED BY CONSULATE GENERAL, EMBASSY OF PAKISTAN)**

- ii) A bank draft of **200 US Dollars** in the name of Treasurer, University of Agriculture, Faisalabad.
- iii) In case of lost/theft of the degree/diploma/certificate, a copy of FIR from the respective Police Station.
- iv) The damaged/turn out degree/diploma/certificate if applicable).
- v) Any other.