



ENDOWMENT FUND SECRETARIAT
UNIVERSITY OF AGRICULTURE, FAISALABAD, PAKISTAN
UAF-US COLLABORATION FOR STRENGTHENING OF AGRI. ACADEMIA
Phone: 041-9201125, 9200161-170, Ext. 3604, 3607, Fax: 041-9201333
Email: efs@uaf.edu.pk

Proposal Identification No

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(To be allotted by EFS)

COMPLETE PROJECT PROPOSAL
(Research & Development)

1. Project Title: _____

2. Applicant's Details:

Note: (Only regular/TTS faculty members/researchers/scientists of all public entities which demonstrate needed research and development capabilities in the relevant field and financial responsibilities may apply).

a) Principal Investigator:

Name: _____
Qualification: _____
Institution/Organization: _____
Present Position: _____
Status (*Regular/TTS/Adhoc/Contract*): _____
Postal Address: _____
Telephone: _____ Mobile: _____ Fax: _____ E-mail: _____

b) Co-Principal Investigator (Information as above):

c) Other local team members (if any, information as above):

3. Overseas cooperating Scientist/Organization (if any):

Name: _____
Qualification: _____
Institution/Organization: _____
Postal Address: _____
Telephone: _____ Fax: _____ E-mail: _____

4. Total Cost (*Rs. Million*): _____

5. Project Location: _____

6. Project Duration: _____ **Date of initiation:** _____

7. Project detail (not to exceed 2 pages):

Background, literature review, existing gaps, scientific hypothesis providing on basis of potential impact of this project

8. Goals/Objectives (please identify quantifiable goals)

9. Research Methodology (1-2 pages):

Provide detailed description of the methods to be used. It is valuable to breakup the activities into specific tasks, which can be assessed and linked to proposed objectives. Give details of the type of data to be collected and analyzed/statistical methods. Also describe the modes of documenting different steps of implementation

and achievements of the project i.e. audios, videos, pictorial, demos, questionnaires, interviews, etc. and at what time?

10. Plan of Work/Scheduling:

Year		Major Activities	Location	Responsibility
1	1 st half			
	2 nd half			
2	1 st half			
	2 nd half			
3	1 st half			
	2 nd half			

11. Collaborating Labs.

In case of collaboration with national/international research group or local industry, please identify clearly the parts of research that will be carried out in the participating laboratories and please identify complementarity and/or justify the need for collaboration P.Is are encouraged to find collaborating partners within Pakistan, particularly in less developed areas. Include a letter from collaborating agency expressing willingness to collaborate.

12. Facilities and Funding

- Facilities: equipment available for the research project in the host
- other funding available for the proposed studies (if any)

13. No of projects being run by:

a) PI

Project title and duration (from-to)	Status as PI or Co-PI	Funding Agency	Budget
1.			
2.			
3.			

b) Co-PI

Project title and duration (from-to)	Status as PI or Co-PI	Funding Agency	Budget
1.			
2.			
3.			

14. Project Cost (Rs. in million):

a. Budget Summery

(Rs. millions)

Sr. #	OBJECT	Year-1	Year-2	Year-3	TOTAL
1	Operating Expenses				
2	Capital Expenses				
3	Service Charges				
4	Other charges				
	Total				

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PROJECT BUDGET DETAIL (Rs. Million)					
Code	Object	Year-I	Year-II	Year-III	Total
A. PROJECT STAFF EXPENSES					
A01273a	Remuneration/Honorarium to PI				0.000
A01273b	Remuneration/Honorarium to Co-PI				0.000
A01277	Contigent Paid Staff				0.000
A01270	Others (please specify)				0.000
	Sub Total (A)	0.000	0.000	0.000	0.000
B. OPERATIONAL EXPENSES					
A03201	Postage & Telegram				0.000
A03202	Telephone & Trunk Calls				0.000
A03205	Courier and Pilot Services				0.000
A03770	Consultancy Services				0.000
A03805	Travelling Allowance				0.000
A03806	Transportation of Goods				0.000
A03807	POL Charges				0.000
A03901	Stationary				0.000
A03902	Printing & Publication				0.000
A03903	Seminar/Workshop/Symposia				0.000
A03918	Exhibitions, Fairs and Farmer days				0.000
A03919	Payment to others for services rendered				0.000
A03942	Cost of Other Stores (Feed, Seed, Fertilizer, Chemicals, etc)				0.000
A03959	Fellowship/Stipend				0.000
A13101	Repair of Machinery and Equipment				0.000
A13201	Repair of Furniture & Fixture				0.000
A13301	Repair of Office Building				0.000
A13303	Repair of Other Buildings				0.000
A13703	Repair of I.T Equipment				0.000
A03940	Unforeseen Expenditure				0.000
	Sub Total (B)	0.000	0.000	0.000	0.000
C. CAPITAL EXPENSES (Give detail in given list of capital items)					
A09203	Purchase of I.T Equipment				0.000
A09601	Purchase of Plant & Machinery				0.000
A09701	Purchase of Furniture & Fixture				0.000
A09801	Purchase of Livestock etc.				0.000
A09899	Others (please specify in list of capital items)				0.000
	Sub Total (C)	0.000	0.000	0.000	0.000
D. OTHER CHARGES					
A03915	Payments to Govt/University for services (Support to Host Institutes) 15 % of Operational expenses (B)	0.000	0.000	0.000	0.000
A03933	Service Charges (Audit/Accounts Fee; 2 % of operational expenses i.e. B)	0.000	0.000	0.000	0.000
	Sub Total (D)	0.000	0.000	0.000	0.000
	GRAND TOTAL	0.000	0.000	0.000	0.000

NB. Attach justification for all the capital expenses with estimated costs along with supporting invoice/catalogue pages)

LIST OF CAPITAL ITEMS*

(Insert more rows where needed)

Head	Item with <u>Specifications</u>	Rate	Quantity	Amount (Rs.)
A09203	Purchase of I.T Equipment			
	Sub-total			
A09601	Purchase of Plant & Machinery			
	Sub-total			
A09701	Purchase of Furniture & Fixture			
	Sub-total			
A09801	Purchase of Livestock etc.			
	Sub-total			
A09899	Others (please specify)			
	Sub-total			
GRAND TOTAL				

*Give justification of capital items

Updated Feb-2017

Note:

1. Please attach quotation for each item costing Rs. 0.100 million or more
2. After the completion of project, the capital assets will be the property of EFS, UAF. However, the equipment, etc. might be allotted to participating/cooperating Institutions with fair justification.

15. State if the proposal has been submitted to some other aid giving agency for financial support, if so with what result?

16. Certification:

It is certified that the above information is accurate and the proposal will be executed in accordance with the agreement with EFS, UAF. That I will complete the proposed work plan and the results/ outcomes of the project will be shared with EFS, UAF.

Principal Investigator

Co-Principal Investigator

Name: _____

Name: _____

(Seal and Signature)

(Seal and Signature)

Date: _____

Date: _____

17. Endorsement

It is certified that this proposal has the concurrence and support of

Chairman of Department

Dean/Director/Head

(Seal and Signature)

(Seal and Signature)

Date: _____

Date: _____

Note:

- a. In case of faculty members from UAF, endorsement is required from the Chairman and Dean/Director concerned and the proposal must be routed through Director, ORIC.
- b. In case of applicants from outside the UAF, endorsement from the Head of Institution/organization is required in addition to the concerned Dean/Director/Chairman.

Literature cited:

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Explanation of some heads is given as under:

Honoraria (A030). The PI and Co-PI shall be entitled to draw remuneration per year as under:

S. #	University Faculty members	Scientists/experts of other organizations (BPS)	PI	Co-PI
1.	Professor	21	Rs. 80000/-	Rs. 40000/-
2.	Associate Professor	20	Rs. 70000/-	Rs. 35000/-
3.	Assistant Professor	19	Rs. 60000/-	Rs. 30000/-
4.	Lecturer/Research Officer	17 & 18	Rs. 50000/-	Rs. 25000/-

Seminar/Workshop/Symposia (A03903): Expenditure incurred on seminar/workshop for scientists to be held at the Host Institution in the last/third year of the project will be met out of this head. This seminar/workshop should focus on results, accomplishments of the technology transfer project and future strategies.

Fellowship/Stipend (A03959): Fellowship/Stipend shall be paid at the following rates:

1. For Ph.D student (completed 18 years education in the relevant field)= Rs.13000/PM
2. For M.Sc(Hons)/M.Phil student (completed 16 years education in the relevant field) = Rs. 8000/PM

Exhibitions, Fairs and Framer days (A03918): Expenditure incurred on dissemination events (i.e Training of farmers/Extension workers, Farmer focus group meetings, Farmers Field days, Demos, Exhibitions, Media events etc.) will be met out of this head.

Service Charges (Audit/Account Fee): Will be worked out as 2% of the operational expenses

Payments to Govt/University for services (Support to Host Institutes): Will be worked out as 15% of operational expenses.