

### Procedure to apply for admission to 'Evening College' Program:

- (a) All the male/female citizens of Pakistan irrespective of their domicile can apply for admission under Evening College category in the programs wherever seats have been earmarked.
- (b) The Punjab domiciled candidates (passed Matric from any Board of Punjab) seeking admission in Evening College should have also opt to apply against Open Merit category as a pre-requisite.
- (c) Those desire to opt for this category, will download a separate fee voucher (Rs. 500/-) in addition to Admission Processing Fee (Rs. 1000/-) and deposit the fee in respective bank. When the payment of fee is confirmed by the bank, their status of application on evening college will be automatically updated.
- (d) The entry fee in addition to normal dues would be as under. After provisional admission under this category, the candidate would be required to deposit in lump sum as a pre-requisite: -

S.#	Amount	Degree Programs
1	Rs.3,00,000/- (Rupees three lac only)	B.Sc. (Hons.) Agri. Sciences, B.Sc.(Hons.) Home Economics and B.Sc.(Hons.) Human Nutrition & Dietetics.
2	Rs.2,00,000/- (Rupees two lac only)	B.Sc. (Hons.) Agri. Sciences (Burewala Campus) and B.Sc. (Hons.) Poultry Science (Toba Tek Singh Campus)
3	Rs.4,00,000/- (Rupees four lac only)	All Engineering programs of the Faculty of Agri. Engineering & Technology
4	Rs.5,00,000/- (Rupees five lac only)	Doctor of Veterinary Medicine(DVM)

In case any deserving candidate could not deposit the amount of entry fee in lump sum, the fee can be split over the whole degree program and be recovered in equal installments as detailed below:-

Degree	With admission form	Remaining Installments
B.Sc. (Hons.) Agri. Sciences, B.Sc. (Hons.) Home Economics, B.Sc. (Hons.) Human Nutrition & Dietetics	Rs. 37,500/-	Rs. 37,500/- each alongwith dues of 2nd to 8th semester
B.Sc. (Hons.) Agri. (Burewala Campus) and B.Sc. (Hons.) Poultry Science(Toba Tek Singh Campus)	Rs.25,000/-	Rs. 25,000/- each alongwith dues of 2nd to 8th semester
Engineering programs of the Faculty of Agri. Engineering & Technology	Rs. 50,000/-	Rs. 50,000/- each alongwith dues of 2nd to 8th semester
Doctor of Veterinary Medicine (DVM)	Rs. 50,000/-	Rs. 50,000/- each alongwith dues of 2nd to 10th semester

- (e) The candidates will have to pay amount of entry fee in additional to normal fee through normal challan form. The amount of remaining installments, if any will be paid by the students at the time of depositing dues of regular semester(s).

- (f) If the applicants are more than the number of allocated seats, the admission will be made on merit (among themselves) to be determined on the basis of marks obtained by the respective applicants in Matric, Intermediate (Part-I) and entry test marks. Female candidates will be admitted on merit *inter see* against the seats specifically reserved for them.
- (g) In case a candidate is not selected on merit in the Evening College or not willing to join the course (as the case may be), the amount of entry fee can be refunded. Provided that such candidate after completion of the admission process submits an application addressed to the Treasurer for the purpose. The application should be certified/recommended by all such Deans/ Directors/Principal wherever the candidate stands eligible to apply indicating that the applicant applied/not applied for admission in the category but could not be admitted on merit/not applied/ not completed admission formalities being unwilling to join the course (as the case may be) and the entry fee may be refunded to him.
- (h) It should be noted that the notification for admission under Evening College category be issued strictly after finalization of admission on all categories of admission. If the candidate (fresh entrant), once admitted in a degree program as Evening College student, enrolls himself/herself by submitting UG-I form, deposits normal dues and subsequently leaves the University under any circumstances/change admission category, the amount of entry fee and other dues except “admission fee” already deposited by him/her shall be refunded to a candidate as per percentage and time limit given below:-

% age of dues deposited	Time Limit
Full (100%) Refund of Entry fee and total dues/ hostel dues deposited excluding admission fee	Up to 7 <sup>th</sup> day of convene of classes or depositing of dues whichever is later(*)
Half (50%) Refund of Entry fee and total dues/hostel dues deposited excluding admission fee	From 8 <sup>th</sup> – 15 <sup>th</sup> day of convene of classes or depositing of dues whichever is later(*)
No Refund	From 16 <sup>th</sup> day of convene of classes or depositing of dues whichever is later(*)

(\*) In the case where dues were deposited after commencement of classes, the next day from depositing dues will be considered as date of convene of classes.

The entry fee/dues will also be refunded as specified under ‘g’ above if:-

- i) admission of any candidate is notified but he has not deposited or deposited the dues but not completed the enrolment formalities within the stipulated period.
  - ii) the candidate who has applied against day and evening college classes seats simultaneously but selected on day classes.
  - iii) the number of candidates in the Evening College in any course is too small to start the class
- (i) If a candidate of Evening College desires to change his course after notification of his admission in a degree course, may opt for another course once; provided he had already submitted proper application form under the said category and falls on merit in that course.
- (j) No student of day classes will be allowed to shift to Evening College in any case and vice versa.

- (k) If a candidate who submitted an application form as a day class student but could not be admitted on merit, he can opt for seeking admission as Evening College student by submitting an application to the respective Dean/Director/Principal, who after ensuring his merit, availability of seat and obtaining bank draft of entry fee, shall submit his case to the Vice Chancellor for approval through the Registrar office. A certificate must be accompanied with the case from the Dean/Director/Principal concerned that no candidate on waiting list of Evening College category has previously been ignored. However, such admission will be recommended after completion of admission against all the categories.

However, after completion of admission against allocated seats under 'Evening College' category with the candidates who applied within due date by depositing amount of entry fee/completing other admission formalities, the University reserves the right to allow admission under 'Evening College' category to the candidates having higher marks who had applied earlier on 'open merit' but could not get admission by allocating additional seats/adjustment of un-utilized under other categories and following the prescribed procedure.

- (l) In case, seats reserved in the Evening College remain vacant in a degree course, the same may be transferred to any other degree course in the same category, if required, with the permission of the competent authority.
- (m) The classes under the category will start functioning in the morning time and students will enjoy all the auxiliary facilities such as medical, accommodation (if available) etc. just like other students.